



**The Corporation of the Municipality
Staff Report**

**Office of the Treasurer
Manuela Batovanja**

Prepared For: Mayor and Council	Report No.: MB 2023-08
Date: April 18, 2023	File No.:

Purpose of Report

The purpose of this report is to provide Council with a 2023 first quarter financial review.

Analysis

This report provides Council with information regarding revenues and expenditures to March 31, 2023 as well as highlighting some key trends.

Revenues to March 31, 2023

Most revenue cost categories are meeting budgeted levels.

Some of the larger variances are explained in the following section:

- **Taxation & School Boards** – Interim tax bills have been processed and mailed, staff is preparing to process the final tax bills in the next quarter.
- **Administration** – the first installment of the OMPF funding has been received. Due to the higher interest rates, we have currently realized 42% of our projected investment gains having earned \$93,217 of the budgeted amount \$222,510. Penalty and Interest Revenue is at 30% of the budgeted amount, however, we are preparing for the next round of delinquent properties to be sent to either collections or tax sale depending on the level of arrears. The remainder of the variance is due to the timing of the receipt of grants with most of the funds being received in the third quarter of the year.
- **Information Technology** – This department bills once annually for services provided to other communities. Contracts were renegotiated in 2023 resulting in some increased revenues.
- **Building Department** – Revenues are slightly below 25% of the budgeted amount, however there is little concern as most revenues align with the building season which occurs over the second and third quarter.

**Respectfully Prepared and Submitted By:
Manuela Batovanja, Treasurer
Director of Finance**

- **Police Services Board** – there is no concern as the revenue is related to the timing of grant funds.
- **Infrastructure Services** – The variance is due to timing as the revenue is related to special initiatives which occur later in the year.
- **Airport** – The revenues are at 25% of the budgeted amounts. There are no concerns in this area.
- **Transit** – We have realized 32% of the revenue expected from transit fares the provincial funding will not be received until later in the year.
- **Solid Waste Collection** – Landfill revenues are at 11%; this is expected to increase with the construction season. Special initiatives occur later in the year.
- **Water and Sewer** – The variance is due to the timing of the billing cycle; the first quarter billing will occur in the second quarter.
- **Michipicoten Memorial Community Centre** – arena rentals are at 29% of the budgeted amount and approximately three times the amount earned in the same quarter of 2022. Hall rentals are also significantly higher than the same time frame in 2022. Timing of events and the seasonal nature of some programming impact the revenues of specific programs. Overall, the facility has earned 42% of the budgeted income.
- **Parks and Tourism** – these departments are seasonal and there is no comment in this quarter.

Expenditures to March 31, 2023

Many of the cost centres are also meeting budgeted expectations at this time. Those which have larger variances are detailed below:

- **Taxation** – as part of the vesting and sale process \$62,000 of tax arrears interest and penalty were written off, this is a normal occurrence for this process.
- **Administration** – The variance is primarily due to the timing of transfers to the reserve and capital funds.
- **Airport** – Aviation fuel purchases are higher than projected, as this is a revenue generating purchase there is no concern at this time.
- **Landfill** – the variance is due to the timing of reserve transfers.

- **Special Initiatives** – Variance is fully due to the timing of events such as our annual hazardous waste day.
- **Water and Wastewater** – the variance is due to the timing of reserve and capital fund transfers.
- **Cemetery** – The costs in this department typically occur in the second and third quarter, it is reasonable to have little or no costs incurred at this time.
- **Assistance to Seniors** – This is a fully funded program that supports the Wawa Goose Seniors Centre through the Seniors Active Living Centre grant.
- **Parks** – This department includes the outdoor parks and marina with most costs occurring in the summer months.

Capital Fund

There is no concern with the capital fund as projects primarily occur in the second and third quarters.

RFP's have been sent out for various projects such as the Hybrid SUV and Municipal Software.

Projects currently moving forward include building condition assessments as part of asset management obligations, sports field, and the water intake project.

Thirty new water filters were received and installed, and the cost will be reflected in the next quarter.

Recommendation

That Council receive Staff Report MB 2023-08 First Quarter Financial Report for information purposes.

Attachments

- Council Department Summary for The Period Ending March 31, 2023

Council Department Summary

For Period Ending 31-Mar-2023



	FINAL BUDGET	ACTUAL VALUES	VARIANCE	FINAL BUDGET	ACTUAL VALUES	VARIANCE
	2022	2022	2022	2023	2023	2023
GENERAL FUND						
Revenue						
TAXATION	(5,113,739.00)	(2,673,422.55)	(2,440,316.45)	(5,244,287.00)	(2,679,127.18)	(2,565,159.82)
SCHOOL BOARDS	(511,023.00)	0.00	(511,023.00)	(506,625.00)	0.00	(506,625.00)
BUSINESS IMPROVEMENT AREA	(15,000.00)	0.00	(15,000.00)	0.00	0.00	0.00
ADMINISTRATION	(5,574,033.00)	(1,189,677.50)	(4,384,355.50)	(5,231,084.00)	(600,631.01)	(4,630,452.99)
INFORMATION TECHNOLOGY	(46,308.00)	(26,524.56)	(19,783.44)	(25,179.00)	(28,346.94)	3,167.94
FIRE DEPARTMENT	(32,300.00)	(23,809.90)	(8,490.10)	(32,679.00)	(8,372.28)	(24,306.72)
BUILDING DEPARTMENT	(43,610.00)	(14,711.38)	(28,898.62)	(56,710.00)	(13,051.40)	(43,658.60)
ANIMAL CONTROL	(500.00)	(125.00)	(375.00)	(500.00)	(75.00)	(425.00)
POLICE SERVICES	(15,808.00)	(3,947.12)	(11,860.88)	(15,532.00)	(1,804.60)	(13,727.40)
INFRASTRUCTURE SERVICES	(24,830.00)	(1,065.36)	(23,764.64)	(23,310.00)	(1,789.01)	(22,520.99)
AIRPORT	(407,278.00)	(145,699.26)	(261,578.74)	(784,592.00)	(193,609.51)	(590,982.49)
WAWA TRANSIT	(28,893.00)	(1,965.00)	(26,928.00)	(29,950.00)	(980.00)	(28,970.00)
GARBAGE COLLECTION	(41,990.00)	(12,719.91)	(29,270.09)	(60,159.00)	(15,040.80)	(45,118.20)
LANDFILL	(102,000.00)	(14,356.00)	(87,644.00)	(84,160.00)	(9,306.00)	(74,854.00)
SPECIAL INITIATIVES	(14,000.00)	(504.00)	(13,496.00)	(14,000.00)	(1,218.00)	(12,782.00)
WATER AND SEWER	(1,529,883.00)	(13,069.73)	(1,516,813.27)	(1,545,968.00)	(14,941.74)	(1,531,026.26)
CEMETERY	(13,620.00)	(1,445.00)	(12,175.00)	(13,620.00)	(2,360.00)	(11,260.00)
ASSISTANCE TO THE SENIORS	(21,749.00)	(3,396.15)	(18,352.85)	(22,277.00)	(5,792.00)	(16,485.00)
MICHIPICOTEN MEMORIAL COMMUNITY CENTRE	(198,581.00)	(23,569.70)	(175,011.30)	(192,680.00)	(81,675.56)	(111,004.44)
PARKS	(25,500.00)	(110.04)	(25,389.96)	(37,500.00)	(191.96)	(37,308.04)
PLANNING AND DEVELOPMENT	(2,335.00)	(750.00)	(1,585.00)	(2,481.00)	(100.00)	(2,381.00)
TOURISM	(52,500.00)	0.00	(52,500.00)	(97,163.00)	(1,536.46)	(95,626.54)
EXTERNAL BOARDS	(5,000.00)	0.00	(5,000.00)	(5,000.00)	0.00	(5,000.00)
Total Revenue	(13,820,480.00)	(4,150,868.16)	(9,669,611.84)	(14,026,456.00)	(3,659,949.45)	(10,366,506.55)
Expense						
MAYOR AND COUNCIL	88,149.00	16,167.75	71,981.25	105,853.00	20,491.90	85,361.10
TAXATION	93,811.00	17,475.92	76,335.08	9,938.00	64,647.21	(54,709.21)
SCHOOL BOARDS	511,023.00	122,218.01	388,804.99	506,545.00	126,714.90	379,830.10
ADMINISTRATION	3,506,703.00	513,166.73	2,993,536.27	3,148,277.00	316,784.38	2,831,492.62
INFORMATION TECHNOLOGY	182,603.00	31,444.59	151,158.41	187,900.00	41,702.74	146,197.26
FIRE DEPARTMENT	267,376.00	39,768.26	227,607.74	299,873.00	32,767.79	267,105.21
BUILDING DEPARTMENT	127,053.00	23,681.93	103,371.07	133,712.00	31,742.59	101,969.41
ANIMAL CONTROL	1,476.00	288.94	1,187.06	1,549.00	239.08	1,309.92
POLICE SERVICES	849,507.00	210,752.06	638,754.94	799,258.00	198,823.08	600,434.92
POLICE SERVICES BOARD	2,768.00	711.69	2,056.31	1,792.00	772.99	1,019.01
COMMUNITY EMERGENCY MEASURES	8,118.00	3,880.56	4,237.44	2,058.00	202.23	1,855.77
INFRASTRUCTURE SERVICES	1,961,694.00	573,120.17	1,388,573.83	1,937,440.00	450,103.97	1,487,336.03
AIRPORT	325,577.00	173,452.41	152,124.59	585,232.00	225,490.73	359,741.27
WAWA TRANSIT	62,676.00	15,894.58	46,781.42	64,696.00	10,128.74	54,567.26
GARBAGE COLLECTION	376,584.00	88,978.63	287,605.37	493,042.00	81,815.31	411,226.69
LANDFILL	51,102.00	9,686.30	41,415.70	120,008.00	16,507.28	103,500.72
SPECIAL INITIATIVES	23,000.00	0.00	23,000.00	23,000.00	0.00	23,000.00
WATER AND SEWER	1,528,741.00	448,567.24	1,080,173.76	1,545,563.00	243,143.82	1,302,419.18
CEMETERY	18,109.00	2,021.12	16,087.88	18,189.00	0.00	18,189.00
ASSISTANCE TO THE SENIORS	17,844.00	4,578.30	13,265.70	18,144.00	8,890.62	9,253.38

Council Department Summary

For Period Ending 31-Mar-2023



	FINAL BUDGET	ACTUAL VALUES	VARIANCE	FINAL BUDGET	ACTUAL VALUES	VARIANCE
	2022	2022	2022	2023	2023	2023
GENERAL FUND						
MICHIPICOTEN MEMORIAL COMMUNITY CENTRE	1,400,144.00	343,454.37	1,056,689.63	1,464,682.00	350,511.83	1,114,170.17
PARKS	92,488.00	48,764.70	43,723.30	111,496.00	11,974.44	99,521.56
PLANNING AND DEVELOPMENT	3,703.00	3,052.80	650.20	109,354.00	7,687.07	101,666.93
TOURISM	212,988.00	22,755.61	190,232.39	229,136.00	31,971.52	197,164.48
EXTERNAL BOARDS	2,107,243.00	517,227.37	1,590,015.63	2,109,719.00	513,651.45	1,596,067.55
Total Expense	13,820,480.00	3,231,110.04	10,589,369.96	14,026,456.00	2,786,765.67	11,239,690.33
Total GENERAL FUND	0.00	(919,758.12)	919,758.12	0.00	(873,183.78)	873,183.78

Council Department Summary

For Period Ending 31-Mar-2023



	FINAL BUDGET	ACTUAL VALUES	VARIANCE	FINAL BUDGET	ACTUAL VALUES	VARIANCE
	2022	2022	2022	2023	2023	2023
CAPITAL FUND						
Revenue						
ADMINISTRATION	(331,000.00)	(8,811.41)	(322,188.59)	(376,000.00)	0.00	(376,000.00)
INFORMATION TECHNOLOGY	(53,300.00)	(3,716.27)	(49,583.73)	(49,576.00)	0.00	(49,576.00)
FIRE DEPARTMENT	0.00	0.00	0.00	(35,000.00)	0.00	(35,000.00)
INFRASTRUCTURE SERVICES	(2,385,550.00)	(28,804.90)	(2,356,745.10)	(410,000.00)	0.00	(410,000.00)
AIRPORT	0.00	0.00	0.00	(25,000.00)	0.00	(25,000.00)
LANDFILL	(790,000.00)	(7,976.88)	(782,023.12)	(560,000.00)	0.00	(560,000.00)
WATER AND SEWER	(555,000.00)	0.00	(555,000.00)	(3,104,403.00)	(39,128.66)	(3,065,274.34)
CEMETERY	(50,000.00)	(6,360.75)	(43,639.25)	(99,000.00)	0.00	(99,000.00)
MICHIPICOTEN MEMORIAL COMMUNITY CENTRE	(130,000.00)	0.00	(130,000.00)	(130,000.00)	0.00	(130,000.00)
TOURISM	(50,000.00)	0.00	(50,000.00)	(64,362.00)	0.00	(64,362.00)
Total Revenue	(4,344,850.00)	(55,670.21)	(4,289,179.79)	(4,853,341.00)	(39,128.66)	(4,814,212.34)
Expense						
ADMINISTRATION	331,000.00	112,901.79	218,098.21	376,000.00	11,284.09	364,715.91
INFORMATION TECHNOLOGY	53,300.00	3,716.27	49,583.73	49,576.00	1,473.47	48,102.53
FIRE DEPARTMENT	0.00	0.00	0.00	35,000.00	0.00	35,000.00
INFRASTRUCTURE SERVICES	2,385,550.00	28,804.90	2,356,745.10	410,000.00	407.04	409,592.96
AIRPORT	0.00	0.00	0.00	25,000.00	0.00	25,000.00
LANDFILL	790,000.00	7,976.88	782,023.12	560,000.00	76,600.74	483,399.26
WATER AND SEWER	555,000.00	0.00	555,000.00	3,104,403.00	2,815.10	3,101,587.90
CEMETERY	50,000.00	6,360.75	43,639.25	99,000.00	0.00	99,000.00
MICHIPICOTEN MEMORIAL COMMUNITY CENTRE	130,000.00	0.00	130,000.00	130,000.00	10,163.80	119,836.20
TOURISM	50,000.00	0.00	50,000.00	64,362.00	20,000.00	44,362.00
Total Expense	4,344,850.00	159,760.59	4,185,089.41	4,853,341.00	122,744.24	4,730,596.76
Total CAPITAL FUND	0.00	104,090.38	(104,090.38)	0.00	83,615.58	(83,615.58)