



**The Corporation of the Municipality of Wawa
Hybrid SUV RFP Results**

Office of Infrastructure Services

Prepared For: Committee of the Whole	Report No.: DB-RW 2023 - 07
Agenda Date: May 16, 2023	File No.: C11


Report Purpose

The purpose of this report is to inform Mayor and Council of the results of RFP 2023-02 – Supply and Delivery of One (1) Electric Hybrid SUV, and to request additional funds required to purchase the SUV.

Background

The Infrastructure Services Department prepared a RFP for the purchase of a hybrid electric SUV. The reason for this purchase is to replace one (1) of the Water Department's trucks which is no longer in service, with the Assistant Director's truck, and to have the hybrid electric SUV for use by the Directors. Due to the nature of the work performed by the Directors, it was apparent that a pick-up truck was not the most practical or fuel-efficient option for a work vehicle. After the review of vehicle costs, it was determined that the most economical way to meet the fleet requirements was to provide the Water Department with the Assistant Director pick-up truck and replace the Assistant Director pick-up truck with a hybrid electric SUV. Therefore, as part of the 2023 Capital Budget, the Municipality set aside \$50,000.00 for the purchase of an electric hybrid SUV.

The Infrastructure Services Department issued a RFP for the electric hybrid SUV on March 20, 2023, with a closing date of April 6, 2023. However, there were no bids on this RFP. As a result, the Municipality re-issued the RFP on April 17, 2023, and notified local vehicle dealerships. The closing date of the re-issued RFP was May 12, 2023, and received one (1) bid from Motorcity Mitsubishi. A schedule of unit prices is illustrated in Table 1 below:

Respectfully Submitted By: 	Prepared By: Dan Beach / Rebecca Weatherall Infrastructure Services
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Table 1 – Motorcity Mitsubishi Schedule of Unit Prices

Schedule of Unit Prices	Unit Price
Hybrid Electric SUV as Described in Proposal	\$ 53,377.00
Less Discount or Other Considerations	\$ 0.00
Sub-Total	\$ 53,377.00
HST (13%)	\$ 6,939.01
Total	\$ 60,316.01

To maintain a fair and transparent purchasing process, the Infrastructure Services Department is requesting an additional \$10,316.01 from Council to purchase the electric hybrid SUV.

Staff Recommendation

Infrastructure Services Directors recommend that Mayor and Council approve the request for the additional funds required to purchase the electric hybrid SUV. The Directors acknowledge that due to the nature of their work, a pick-up truck is not a necessity to complete day-to-day tasks. During the winter season when road checks become more frequent, the SUV will be beneficial to the Municipality through savings in fuel consumption. In addition, the SUV could be used by Municipal Staff for out of Town training opportunities, again providing savings on fuel consumption.

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Recommended Next Steps

If Council finds it agreeable to approve the additional \$10,316.01 required to purchase the SUV, the recommended next steps are:

1. Notify dealership of successful bid; and
2. Provide dealership with cheque upon purchase and delivery of the SUV.

Attachments

- Attachment 1: Motorcity Mitsubishi Proposal
- Attachment 2: Outlander PHEV Specifications

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