



**The Corporation of the  
Municipality of Wawa**  
**APPLICATION FOR SITE PLAN APPROVAL**  
(Section 41 Planning Act, R.S.O. 1990)



This application and required supporting material must be submitted in duplicate along with the required application fee payable to the Municipality of Wawa.

**CONTACTS:**

1. a) Name of Applicant \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_
- b) Name of Agent \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_
- c) Name of Owner \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_
- d) Name of Solicitor \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_

**INDICATE TO WHOM CORRESPONDENCE IS TO BE SENT**

- Applicant       Owner       Agent       Solicitor

**PROPERTY:**

**2. Location and Description of Property**

Municipal Address \_\_\_\_\_  
Lot \_\_\_\_\_ R.P. No. \_\_\_\_\_  
Part \_\_\_\_\_ Parcel \_\_\_\_\_  
Township \_\_\_\_\_

Dimensions of Subject Property      Lot Frontage      \_\_\_\_\_ ft.      \_\_\_\_\_ m  
Lot Depth      \_\_\_\_\_ ft.      \_\_\_\_\_ m  
Lot Area      \_\_\_\_\_ sq.ft.      \_\_\_\_\_ sq.m

**3. Planning Information**

Existing Official Plan Designation \_\_\_\_\_  
Existing Zoning \_\_\_\_\_  
Existing Land Use \_\_\_\_\_

**4. Describe the Present Use of All Property Abutting and Opposite the Subject Land**

North \_\_\_\_\_  
South \_\_\_\_\_  
East \_\_\_\_\_  
West \_\_\_\_\_

5. Are there any existing buildings on the land and, if so, are they to be retained, demolished or otherwise removed? \_\_\_\_\_

6. List gross floor area of existing buildings. \_\_\_\_\_

7. Are there any easements, rights-of-way, restrictions, or other covenants applicable to the land? If so, describe same. \_\_\_\_\_  
\_\_\_\_\_
8. If your application is approved, within what period of time, after approval will you:
- a) commence construction? \_\_\_\_\_
- b) commence use of the land and/or structures for the purposes which you have stated?  
\_\_\_\_\_

**PROPOSAL:**

9. a) Enclose two copies of a drawing, to scale, outlining the boundaries of the site (with dimensions), any existing buildings and structures on the land which will be retained, any proposed buildings, structures, driveways, parking areas, fences, and other landscaping elements.
- b) Describe proposed development (be as specific as possible in describing how the land and proposed structure will be used and whether you intend to construct, after or add to).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. If amendments are required, please state:
- a) Proposed Official Plan Designation \_\_\_\_\_
- b) Proposed Zoning \_\_\_\_\_
11. List gross floor area of proposed buildings by designated use (measured from outside walls).
- a) Residential \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> \_\_\_\_\_ units
- b) Office \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> \_\_\_\_\_ units
- c) Retail \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> \_\_\_\_\_ units
- d) Industrial \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> \_\_\_\_\_ units
- e) Institutional \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> \_\_\_\_\_ units
12. Total Building Coverage (existing and proposed measured from outside walls).  
Proposed \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> + Existing \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup>  
= Total \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> ( \_\_\_\_\_ % of lot area)
13. From 11 a) above, describe type of residential units proposed (if applicable).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
14. Building Height: \_\_\_\_\_ Storeys \_\_\_\_\_ feet \_\_\_\_\_ metres
15. Number of parking spaces provided:
- a) Underground \_\_\_\_\_
- b) Surface \_\_\_\_\_
- c) Above Ground \_\_\_\_\_
- d) Minimum required by By-Law \_\_\_\_\_
16. Parking area coverage, including driveways: \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> ( \_\_\_\_\_ % of lot area).
17. Landscaped area \_\_\_\_\_ ft<sup>2</sup> \_\_\_\_\_ m<sup>2</sup> ( \_\_\_\_\_ % of lot area).
18. Give details of exterior finish of buildings: (materials, colour, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Servicing

a) Is the proposed development serviced with municipal services including:

Sanitary Sewers       Yes       No

Storm Sewers       Yes       No

Piped Water       Yes       No

b) If the proposed development is not serviced with municipal services what method(s) of servicing are proposed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

20. Names and addresses of any mortgagees, holders of charges or other encumbrances with respect to the subject land:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

**AUTHORIZATION OF OWNER:**

21. Applicant's relationship to subject land (check one)

Registered Property Owner

Holder of Option to Purchase Subject Land

Other (specify) \_\_\_\_\_

REGARDING b) ABOVE, IF PROSPECTIVE PURCHASER, ATTACH EXECUTED COPY OF AGREEMENT OF PURCHASE AND SALE.

22. If applicant is other than the registered owner of the land included in the application, the following affidavit must be completed by the owner.

I/We \_\_\_\_\_ (print)  
being the registered owner(s) of the land described herein, am/are aware of the intended use as requested herein and have no objection to this application being submitted.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF REGISTERED OWNER(S)

IF APPLICATION CONCERNS TWO OR MORE PROPERTIES FOR WHICH THERE ARE A NUMBER OF OWNERS, SIMILAR AFIDAVITS MUST BE SIGNED BY EACH REGISTERED PROPERTY OWNER.

DECLARATION OF APPLICANT: (Please print.)

I, \_\_\_\_\_ of the \_\_\_\_\_  
in the \_\_\_\_\_ solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, by virtue of the Canadian Evidence Act.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

DECLARED before me at the \_\_\_\_\_ in the \_\_\_\_\_  
of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
SIGNATURE OF COMMISSIONER, ETC.

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_  cash       certified cheque       money order

Drawings Submitted:

Title	Size	Type	Quantity
_____	_____	_____	_____
_____	_____	_____	_____